



Policy Council

The Policy group must work in partnership with grantee and the delegate agency to develop, review and approve or disapprove the following. If it does not approve, a proposal cannot be adopted, or the proposed action taken, until agreement is reached between the groups. **The Policy group is called 'Policy Committee' if there is a delegate agreement.*

PLANNING FUNCTIONS

- a) 1304.50(d) (1)(iii) Procedures for program planning as per Head Start (HS) Performance Standards and requirements of 45 CFR 1305.3.
- b) 1304 50(d)(10)(iv) The program's philosophy and long- and short-range goals program goals and objectives (see also 45 CFR 1304.51(a) and 45 CFR 1305.3)
- d) 1304.50 (d)(1)(vii) Criteria for defining recruitment, selection, and enrollment priorities in accordance with 45 CFR 1305.
- e) 1304.50 (d)(1)(I) All funding applications and amendments to funding, including administrative services, prior to the submission of such applications to the grantee.
- f) 1304.50(f) Policy Council and Parent Committee reimbursement. Grantee and delegate agencies must enable low-income members to participate fully in their group responsibilities by providing, if necessary, reimbursements for reasonable expenses incurred by the members.
- g) 1304.50(d)(1)(viii) The annual self-assessment of the delegate agency's progress in carrying out the programmatic and fiscal intent of the grant application, including planning or other actions that may result from the review or the annual audit and findings from the Federal monitoring review(see 45 CFR 1304.51(i)(1) for more requirements about self assessment).

GENERAL PROCEDURES

- a) 1304.50(d)(vi) The composition of the Policy Council and the procedures by which policy group members are chosen.
- c) 1304.50 (d)(1)(ii) Procedures describing how the governing body and the appropriate policy group will implement shared decision-making.
- d) 1304.50(h) Internal dispute resolution. Each grantee and delegate agency and Policy council jointly must establish written procedures for resolving internal disputes, including impasse procedures, between the governing body and policy group.
- e) 1304.50(d)(2)(v) Establish and maintain procedures for hearing and working with the delegate agency to resolve community complaints about the program.

HUMAN RESOURCE MANAGEMENT

- a) 1304.50(d)(1)(ix) Program personnel policies and subsequent changes to these policies, in accordance with 45 CFR 1301.31, including standards of conduct for program staff, consultants, and volunteers.
- b) 1304.50(d)(1)(x) Decisions to hire or terminate Early Head Start or Head Start director.
- c) 1304.50 (d)(1)(xi) Decisions to hire or terminate any person who works primarily for the Early Head Start or Head Start program.